

**U.S. MARINE CORPS
CIVILIAN HUMAN RESOURCES OFFICE
Camp Smedley D. Butler, Okinawa**

<http://www.mcbbutler.marines.mil/BaseInformation/CivilianHumanResourcesOffice/MLCIHAnnouncements.aspx>

Announcement No. **43-17R**

Date: 30 May 17

**POSITION VACANCY ANNOUNCEMENT
RE-ANNOUNCEMENT**

Applicants who applied to announcement #81-16 need not reapply to be considered for this vacancy.

アナウンスメント #43-17 に応募された方は履歴書を再提出する必要はありません。

Eligible employees who are interested in being considered for the following vacant position(s) should submit the required documents listed below to the Japanese National Employment Unit, Civilian Human Resources Office (CHRO), located at bldg. #495(2F), Camp Foster by the closing date, 16:30. Incomplete applications will not be processed. Applications are subject to screening prior to referrals and only individual selected for interview will be contacted. **Submitted applications will not be returned. For information call 645-3370.**

***** PLEASE BE ADVISED SUBMISSION BY EMAIL OR FAX WILL NO LONGER BE ACCEPTED *****

For those who do not have access to Camp Foster may drop off their application at Air Force or Navy HRO.

下記の職に応募を希望する従業員は、**資格条件を確認の上**、下記に指定された必要書類を〆切日の 16:30 までに人事部日本人雇用係（キャン
プフォスター建物番号 495、2 階）に提出して下さい。不備のある書類は受け付けられません。書類選考の上、被面接者のみにご連絡致し
ますのでご了承下さい。提出された応募書類の返却はいたしません。お問い合わせは日本人雇用係（645-3370）までご連絡下さい
メール/FAX での応募は受け付けておりません。Foster のパスがない方は Air Force/Navy HRO に提出下さい。

PWO #: 046	Position title: Guard, #3000, BWT-3, Grade-1, LPL-Pre-1	
MLC F/Permanent	Number of position(s): 6	Location: Camp Foster / Schwab
Organization: G-3/5 Division, Provost Marshal's Office, JSG Battalion		
Area of consideration 募集範囲: Okinawa Wide (MLC/IHAs employed in Okinawa) 沖縄県内にて雇用されている全 MLC/IHA 従業員		Closing date: (提出期限) 5 Jun 17
Summary of duties: Under supervision of a US military or Japanese supervisor performs anyone or more of a variety of guard duties at a USFJ facility either on a regular or rotating duty shift. Duties involved require completion of appropriate training in use of certain small arms (revolvers, shotguns) and as required, the carrying of such arms while assigned to certain duty stations. Stands guard at designated entrance / exit gates and controls traffic of military and civilian personnel and vehicles entering and leaving USFJ facilities. Checks such documents as personnel badges and passes, property removal authorizations granting or denying entrance or exit as indicated. Ascertain destination of visitors as required, makes appropriate telephone clearances and provides instructions for reaching organizations and personnel. Issues visitors permits after obtaining clearance from individual or organization involved. As required maintain logs and other records to identify persons, vehicles and property entering or leaving the facility and may be required to check personnel, parcels or vehicles to prevent unauthorized removal of property. Patrols assigned areas at such facilities as airfields, depots, shipyards etc., involving such work sites as buildings, billets, housing areas, shops, storage and other operational areas to guard against unauthorized entry and to detect such conditions as fire, unlocked entryways, equipment left in operation and other similar disorders. Apprehends unauthorized visitors, takes appropriate minor corrective action or reports other incidents to superior for instruction and awaits arrival of proper personnel to correct the irregularity detected. Makes appropriate written and oral reports to establish required official records of include encountered. Duties require understanding of and ability to follow routine security procedures in which instruction is supplied periodically. Shift Schedule: Day: 0730-1615/ Swing:1530-2415/ Night: 2330-0815		
Remarks: Work location will be made by management at the time of selection.		
Qualification Requirements 資格条件 1. Overall in good physical health. 2. Knowledge of the English Language. 3. Must have Degree 3 of Society for Testing English Proficiency		
Required documents 1. MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire 2. Copies of certificates/licenses		必要書類: 1. MCIPAC/CHRO/MLC-IHA 12300/2 (Rev 4/14) & 質問表 2. 免許証・終了証のコピー

応募者の皆さまへ、連絡先の携帯番号が非通知拒否設定されている場合、面接等の連絡が取れない場合があります。募集締め切り後、1~2 週間程度は非通知拒否設定を解除していただくようご協力をお願いします。

LANGUAGE PROFICIENTY LEVEL (LPL)

語学能力級

LPL	TOEIC	ALCPT	TOEFL (PBT) Paper Based Test	TOEFL (CBT) Computer Based Test	TOEFL (iBT) Internet Based Test	CASEC	EIKEN 英検
4 – Exceptional 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
3 – Fluent 流ちょうな能力を要する	730 ~ 859	90 ~100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st
2 – Average 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
1 – Elementary 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
Pre-1 – Minimal 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
0 – No language proficiency 語学能力を要さない							

***LPL の証明書を提出してください。**